

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

October 22, 2015

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., October 22, 2015 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Ron Brower, Mary Schwaller, Doris Bass and Dierk Halverson. Absent: Harry Siegler.

Motion by Schwaller, Second by Bass with all voting “Aye” to approve the agenda.

Motion by Bass, Second by Halverson with all voting “Aye” to approve the consent items: 9/24/15 & 10/8/15 Board Minutes, Abstract of Claims #2015-10 in the amount of \$243,053.⁶⁸, Financials.

The Board entertained oral requests and communications from the audience.

General Manager’s Report: NIMECA Update, SPP, Basin, Etc. - Electric Primary Wire Exposed in Drainage Ditch - Electric Primary Wires Exposed at Golf Course - Electric Transmission Franchise Renewal - Natural Gas Purchasing Update - NPDES Permit Renewal - Telecom Update - CRDG 3rd Subdivision & Storm Water Project - Employee Handbook Updates - Notices/Statistics.

The General Manager presented the Arc Flash Study prepared by DGR Engineering which was conducted to satisfy Section 41 of the 2012 National Electric Safety Code and rule 20 CFR-1910.269 of the Occupational Safety and Health Administration (OSHA). The General Manager explained how CRMU must protect workers from the hazards posed by flames and electric arcs and provide the necessary personal protective equipment (PPE) for the various working situations. The General Manager explained how the assessment models all of CRMU’s facilities to calculate the potential “incident energy” generated by an arc flash and then determines arc flash and shock hazard working boundaries and the required level of PPE for each situation. Motion by Halverson, Second by Brower with all voting “Aye” adopting the Arc Flash Study and authorizing staff to implement the necessary changes in operating procedures and PPE to comply with the regulations.

The Board discussed the electric industrial rate class and the application of the current demand rate with a 36-month ratchet to low load factor loads. Staff presented different rate and load scenarios discussing the impact of the demand ratchet and variable usage factors. The Board concurred that an alternate rate structure should be developed for an industrial low load factor load and instructed staff to develop such a rate structure for approval at the November meeting.

The Board discussed CRMU’s current water and sewer line maintenance policies and the need to memorialize these operating policies in a formal manner. The Board concurred and directed staff to develop written policies for future Board review and approval.

The General Manager updated the Board on renewal negotiations on CATV network contracts that are set to expire on 12/31/15 for AMC Networks, NBC Universal Networks, Fox Sports Net Midwest, Outdoor Channel and Hallmark Channel. The General Manager explained the complexity associated with contract renewals when additional network carriage is stipulated along with specific channel placement criteria. The General Manager stated that for example - AMC Networks is mandating the addition of five other networks in analog and HD both that they own, coupled with a rate increase over 500%. The Board discussed the desire to keep programming diverse while striving to keep CATV rates affordable for customers; acknowledging the fact that some tough decisions will need to be made before the end of the year.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees